

Ref No.: JV/07/2017-

Dated: November 06, 2017

Notice inviting Tender

Sealed Tender is hereby invited by the Head Mistress, Jadavpur Vidyapith (Nursery & Primary Section) 188, Raja S.C. Mullick Road Jadavpur, Kolkata – 700 032 on behalf of National Council Education, Bengal for supply, installation & commissioning of Equipment/ instrument/ machinery etc. as indicated in the enclosed tender schedule from the manufacturers/ their authorized distributors/authorized dealer/traders etc holding valid license for supply.

For special attention: All tenderers are to note that tenders containing any deviation from the terms and conditions, specifications and other requirement are liable to be rejected. The tender inviting authority reserves all rights to reject any or all the tenders without assigning any reason thereto and split up supply, if necessary and to accept the tender whole or part. Invitation of tender shall under no circumstances create any right legal or otherwise in favour of the tenderer in case the tender is closed, withdrawn or cancelled, nor shall the inviting authority be liable to explain the reason of such closure, withdrawal or cancellation of the tender.

Validity: The validity of the offer shall be upto 365 days from the last date of tender submission.

The following documents needs to be submitted along with the tender

- a) Copies of PAN Card and GST registration certificate.
- b) Copies of valid current Trade License/ Establishment, current registration as SSI unit, Registration with the Registrar of companies, Valid authorization of Distributorship/ Dealership from manufacturer (as the case may be)/ partnership deed/ memorandum for private Limited companies along with trade license.
- c) Copies of acknowledgement of Income Tax return for the AY 2017 – 18.
- d) Copies of past working experience for undertaking similar type of work.
- e) Copies of acknowledgement of VAT/ CST/ GST return for the last quarter of current financial year.

Failure of submission of any one of the above mention documents tenders will be summarily rejected.

(2)

Price: All tender prices shall be quoted for delivery up to the consignee's point inclusive of all charges like installation, commissioning, taxes, freight and duties etc. The Prices quoted shall be written both in figure and words. The prices shall be quoted in Indian rupees only.

Tender Schedule

Sl. No.	Name of the equipment	Quantity	Make/Brand/Model with specification & description of the item.	Unit price in Rupees	Taxes	Total Rupees
1.	Steel Book Self	6 (Six)	66"x 34"x 15" four shelves with glass door			
2.	Open Steel Rack	2 (Two)	66"x 34"x 15" five shelves with back covered			

Information Brochure/ product leaflet/ product catalogue, etc of the quoted items may be given with the tender by the bidder for better evaluation/ analysis of the technical specification.

Time schedule:

1.	Last date of submission of tender	11-11-2017 upto 12-00 noon
2.	Time of submission	Between 8-00 a.m. to 12-00 noon on working days only.
3.	Place of submission	Office of the Head Mistress of JVNP, Jadavpur
4.	Supply to be made	Within 15 days from the date of issuance of work order.
5.	Bill and challan submission	Within one month from the completion of work. Bill should submit along with completion certificate from the competent authority.
6.	Payment	Payment will be made either by bank transfer or by cheque. TDS will be deducted if the case may be

Headmistress
Jadavpur Vidyapith (N & P)

